## BI QEM KİMYA A.Ş.

## OUR QUALITY, ENVIRONMENT AND OCCUPATIONAL POLICY

The Board of Directors of BI-QEM SPA has decided to initiate a program aiming for certain restrictions/cost reduction following the adverse course of events occurring in the market recently leading to a substantial regression in the sales.

This program aims to influence the following:

- a) Personnel policy;
- b) Policy on reduction of expenses implemented by fulfilling the manufacturing requirements under economical conditions.
- c) Procurement policy by evaluating and considering the alternative suppliers providing supply on the acceptable quality levels with more competitive prices,
- d) Management of warehouses by reducing inventory including the finished product,
- e) Improving the economical course of the Corporation through policy on reduction of expenses and dominating the competition in the market again.

## QUALITY MANAGEMENT SYSTEM POLICY

The corporation, in today's competitive environment, plans to maintain the QMS to achieve the following objectives and goals;

- a) Ensuring the product quality and supplies on time in order to fulfill the customer requirements;
- b) Flexibility in management of customer orders;
- c) Pre and post-sales technical assistance aiming to provide assistance to the customer for the analysis and resolution of the problems and issues related to the use of products;
- d) Acting in compliance with the applicable legal regulations and other requirements regarding the product, safety and environment;
- e) Optimization of financial resources to implement the improvement programs.

QMS objectives and goals are approved for the following provisions and aspects:

- a) Ensuring the involvement and participation of the personnel on all levels for the purpose of providing quality services to respond to customer requirements in accordance with the applicable laws and with acceptable costs,
- b) Determining and utilizing sufficient resources to achieve and monitor the corporate objectives and goals,
- c) Keeping under the control, by means of the QMS methods, the technical, administrative and human factors affecting the product and service quality;
- d) Promoting and encouraging an effective communication and group work during the entire stages of quality system implementation,
- e) Having the attention of the personnel compelled on the OHS implementation and requirements,
- f) Determining and applying the activities and interventions ensuring the continuous improvement of the corporate processes and product quality standards.

Our organization undertakes the following during the performance of its manufacturing and service activities;

- a) Compliance and actuality with the environmental regulations in our country and other requirements designated,
- b) Measurable continuous development in every possible area related to the environment.
- c) Determining the environmental scale, preventing the pollution and decontamination by identifying the types of environmental effects and hazards thereof and minimizing the wastes and disposal of the hazardous wastes by licensed enterprises minimizing the environmental impact thereof,
- d) Raising awareness of our employees on their individual responsibilities for Environment by ensuring their continuous training on the Environmental principles, promoting and encouraging their participation and involvement and team work and while doing this, contributing to the formation and establishment of certain awareness and consciousness of our guests, subcontractors, suppliers and the entire related parties,
- e) Increasing efficiency of our operations and endeavoring for decreasing the energy consumption,
- f) In line with all these, we undertake to ensure continuous development and improvement of our Environment Management System with the participation and involvement of our entire employees by ensuring the determination of Environmental objectives and goals, reviewing those annually and disclosing the relevant improvements

## OCCUPATIONAL HEALTH AND SAFETY MANAGEMENT SYSTEM POLICY

Our organization undertakes the following during the performance of its manufacturing and service activities;

- a) Prevention of occupational injuries and health deterioration of our employees,
- b) Elimination of dangers resulting from the operations and activities, determination and implementation of the protection parameters by reducing the occupational health and safety risks,
- c) Organization of training activities for the purpose of our employees, the entire 3rd real and legal entities and the related parties performing and executing the Occupational Health and Safety practices effectively and efficiently,
- d) Planning and achieving measurable objectives and goals for continuous development and improvement,
- e) Determination, implementation and disclosure to entire public the requirements for the consultancy and involvement of the employees, if any, the employee representatives.

Senior Management assigns and appoints a Management Representative vested with permanent responsibilities and authorizations for the purpose of encouraging and promoting as well as controlling and supervising the compliance with the management system regulations as defined in the current guidelines and said documentation.

The entire personnel is required to act in accordance with the regulation contemplated on QMS, EMS and OHS documentation within the context of their own specialties and responsibilities.

A.Okan SARAN General Manager BI QEM KİMYA A.Ş.